

## Retaking Coursework

If a Muhlenberg College student needs to retake previously passed coursework (for example, the student is repeating it because he or she needs to meet an academic standard for that particular course, such as a minimum grade) then for **one time**, Muhlenberg's Office of Financial Aid can include that course in determining a student's eligibility for Federal Title IV Financial Aid (Federal Pell Grant, Federal Supplemental Educational Opportunity Grant, Federal Work Study, Federal Direct Subsidized Student Loan, Federal Direct Unsubsidized Student Loan, Federal PLUS Loan) . If a student needs to retake a second class, that class will not be used to determine a student's eligibility for Title IV Financial Aid. That means that if a student is registering for 3 class units and one is the second occurrence of a repeated class the student will not be considered full-time for Federal Title IV Financial Aid. However, if the student enrolls in 4 course units and 1 is the second occurrence of a repeated class, the student WILL be considered full-time for Federal Title IV Financial Aid because they still have 3 units of unrepeated courses.

The Office of Financial Aid may not pay a student for retaking previously passed courses if the student is required to retake those courses because the student failed a different course in a prior term. For example: If a student enrolls in four course units in the fall semester and passes three of them, the institution could require the student to retake the failed class and also require the student to retake the other three classes because of failing the one class; if the student retakes the four courses in the spring semester, the failed class would be included in the student's enrollment status, but the three classes passed in the fall would not, for Title IV purposes.